**Weekly Lesson:** Mattern **Class:** Creative Publications **Dates:** Week 5 February 3-7

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|  | Monday 2/3 | Tuesday 2/4 | Wednesday 2/5 | Thursday 2/6 | Friday 2/7 |
| **SKS:**  | TSW develop typing skills by using typingweb.com. | TSW develop Word processing skills by creating a business project. | No classes! | TSW develop Word processing skills by creating a business project. | TSW develop multimedia presentation information by viewing a powerpoint and creating an All About Me. |
| **I do:**  | Give directions for typing this weekREMIND TO COLLECT PICTURES!! | Model and give examples for each part of the project.  |  | Model and give examples for each part of the project.  | Show PowerPoint, model All About Me |
| **We do:**  | Login to typingweb.com | Work on business project |  | Work on business project | View PowerPoint, Work on All About Me |
| **You do:**  | Typing all period | Create a mail merge letter. |  | Create a mail merge letter and certificate. | Create an All About Me PowerPoint |
| **Assessment:**  | List every type of technology used last weekend.  | What tech do you use in your science class? |  | Vocab words | Vocab words |

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